












1. High level corporate plan projects/programmes





Corporate Priority
1.To Aspire and Prosper in Tamworth






Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
Ensure best use of all Council Assets, whether held for social, economic or environmental reasons	Undertake a stock condition survey of 90% of Council housing stock to inform future investment works	29-Oct-2013 All survey results are being entered into the database that will output the investment requirements.		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 80%;"></div>80%</div>
	Work with public sector partners to maximise occupancy within Council premises	29-Oct-2013 Successful discussions with SCC regarding occupation of areas of the 5th floor, only steady progress made with the Police regarding co-location this quarter		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 50%;"></div>50%</div>
	Use Council assets to contribute to wider regeneration aspirations	29-Oct-2013 Small wins include the use of the old TIC for the creative arts centre, isolated land identified as suitable for disposal, and on going discussions with public sector partners promoting colocation.		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 50%;"></div>50%</div>
Economic growth and town centre regeneration	Gungate and spinning school lane re-development opportunities	30-Oct-2013 HBD is in the process of revising the masterplan for the site ahead of costing the plan to inform further discussions with the public and private sector. The scheme is also being promoted to the GBSLEP and SSLEP		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 25%;"></div>25%</div>
	Anker valley and housing developments	30-Oct-2013 The key transport work on Anker Valley has just been completed and the findings are being discussed between the Local Authorities involved. The work to identify		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 35%;"></div>35%</div>






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		suitable housing sites through technical and viability assessments is continuing and will support the Council in making appropriate allocations to meet its housing need		
	Gateways improvements	30-Oct-2013 There are proposals for a further significant improvement to access and egress from Ventura park which is currently being assessed. Further traffic measures as part of the JCT study are also able to be implemented once recent improvements and the other proposal have been followed through. With regards to the linkages work between the town centre and Ventura park the County is following up on the 106 contributions to ensure they can be used ahead of the capital programme being signed off. Further work on the demand and outcomes of this scheme has been requested. The 106 bus branding is scheduled for renewal.		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">25%</div>
	New Enterprise centre - link to Cultural Qtr	30-Oct-2013 Tamworth Borough Council is launching Created In Tamworth an incubation hub for creative businesses at the old TIC 29 Market Street. Feasibility work to assess a professional business incubation centre is progressing and capital and revenue implications are being examined ahead of a business case being submitted to the County and Borough Council. The retail scheme is harder to develop due to the significant costs		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">40%</div>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		and limited payback however the Council has supported proposals via the GBSLEP for a scheme LEP wide which is being promoted to Government		
	Empty shop and employment units – supporting them back into use	30-Oct-2013 There have been further reductions in town centre retail occupancy in the last few months, however recently there has been more positive news. The new mgt company at Ankerside are promoting their vacant units and have some tenants committing to leases. The Created In Tamworth project will make use of the vacant TIC and support a more vibrant Town Centre. The large commercial unit at Dunstall Lane is now part occupied and the Council is working to promote full occupancy. Economic Development and Revenues meet to review the list of empty units and discuss opportunities to fill them. Further work is needed on the tools to support inward investment and consideration needs to be given to the proposals by Marketing B'ham re a central LEP service.	▶	25%
	Business advice and start up support	30-Oct-2013 The local service continues to provide excellent outcomes and support for businesses in Tamworth. The service has been extended to cover LDC and is being promoted to the LEPs for further development. The regional and national picture re bus support is	▶	35%







Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		still unclear however there are a number of schemes which can be accessed by businesses at a regional and national level and work to raise awareness is ongoing.		
	Employability and skills support	30-Oct-2013 The employment action group is continuing to meet and the Family Employment Initiative is delivering good outcomes. Joint work to support the recent MPs job club and other local initiatives is positive. Current employment figures are generally encouraging. The sustainability of the FEI is unclear and this is a concern.		<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 40%; position: absolute; left: 0;"></div></div> 40%
	Place marketing and promotion	30-Oct-2013 The Inward investment research work is completed and needs consideration and implementation. Current proposals from the GBSLEP also need consideration. DT continues to actively promote Tamworth and the visitor economy.		<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 35%; position: absolute; left: 0;"></div></div> 35%
	Transport and highways improvements	30-Oct-2013 The Council has worked with SCC to secure Pinch Point funding to deliver a highway scheme on the gungate corridor to support additional houses to the north of Tamworth at Anker Valley.		<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 30%; position: absolute; left: 0;"></div></div> 30%
	Heritage product development and promotion	30-Oct-2013 Officers are examining the scope to allocate some existing resources to increase capacity to develop the plans for the top floor of the Castle. This will also help to progress		<div style="border: 1px solid black; width: 100px; height: 20px; background-color: #e0e0e0; position: relative;"><div style="background-color: #4f81bd; width: 20%; position: absolute; left: 0;"></div></div> 20%

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		work linked to the Town Hall. The Mercian Trail ACE bid has been successful (a further bid is being considered) and the touring exhibition is doing well.		
Cultural Quarter Project	Specific project plans showing milestones	26-Jul-2013 The Cultural Quarter has a number of elements to it. A project group and project board have been set up to oversee them and reports to Cabinet are planned quarterly. The HLF bid for the Assembly Rooms is in the development stage having had a stage 1 pass. Recent delays in procuring project management support and architectural support have delayed the project. The work on the Carnegie, public realm and enterprise centre are progressing but significant further work is required to evidence the viability of the various elements		
Revised Local Plan	The approval of a revised document by Full Council for submission to the Secretary of State	12-Jul-2013 Please note this is not expected before 31st March 2014 which is the end date for the financial year not this action. A Local Plan Members group has been revised to include x3 Conservative and x3 Labour Members. A revised timetable for the Local Plan has been developed and work is ongoing on 1) Housing allocations, 2) Employment allocations, 3) Town Centre/retail 4) Anker Valley. Consultation on the draft plan is being planned and legal and planning guidance followed.		

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	A report from the Planning Inspector concluding the document to be 'sound'	12-Jul-2013 Please note this is not expected before 31st March 2014 which is the end date for the financial year not this action. A Local Plan Members group has been revised to include x3 Conservative and x3 Labour Members. A revised timetable for the Local Plan has been developed and work is ongoing on 1) Housing allocations, 2) Employment allocations, 3) Town Centre/retail 4) Anker Valley. Consultation on the draft plan is being planned and legal and planning guidance followed.		<input type="text" value="0%"/>
	The adoption by Full Council of the final Local Plan			<input type="text" value="0%"/>
Allocations Policy and Homelessness Strategy	Complete consultation regarding the proposed new allocations policy	25-Jul-2013 Cabinet report completed with draft proposals. Consultation launched. External support has been appointed for equality impact assessment and review against best practise. An implementation plan has been established.		<input type="text" value="30%"/>
	Review social lettings pilot	25-Jul-2013 Two properties are under management		<input type="text" value="20%"/>
	Review of Homelessness Strategy Complete	25-Jul-2013 Review of prevention tools is progressing. External support to review approach appointed. Housing Link project launched and Tamworth		<input type="text" value="30%"/>










Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		Borough Council THEP commissioned by West Midlands local authorities to undertake prison based education scheme.		
Tinkers Green and Kerria Area Regeneration	Complete assessment of delivery vehicles and explore potential for SPV model for Tamworth	25-Jul-2013 ARK consultancy appointed to complete this assessment.		<div style="border: 1px solid black; background-color: #e6f2ff; width: 20%; padding: 2px;">20%</div>
	Appoint Development Consultants	25-Jul-2013 First stage of procurement process complete. Shortlist of development agents complete.		<div style="border: 1px solid black; background-color: #e6f2ff; width: 50%; padding: 2px;">50%</div>
	Agree decommissioning proposals	25-Jul-2013 Cabinet report submitted. Decant principles agreed. The first phase of decant is progressing. Comprehensive communication and consultation with residents continuing.		<div style="border: 1px solid black; background-color: #e6f2ff; width: 40%; padding: 2px;">40%</div>
Town Centre Strategy and Development of New Housing	Proposals completed to make use of retained RTB receipts and review of garage sites	25-Jul-2013 Phase 1 garage sites redevelopment – Planning permission is in place. Cabinet report completed and stage 2 garage site programme agreed. The approval for extension of council house building pilot is underway which is a new project.		<div style="border: 1px solid black; background-color: #e6f2ff; width: 100%; padding: 2px;">100%</div>
	Agree strategic principals in line with emerging supplementary planning guidance for the delivery of a balanced housing market in the Town centre	25-Jul-2013 Preliminary work completed. The project will progress once the local plan is complete and will be included in the 2014/15 business plan		<div style="border: 1px solid black; background-color: #e6f2ff; width: 50%; padding: 2px;">50%</div>



Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	Development of delivery vehicle proposals	25-Jul-2013 ARK consultancy appointed to complete this assessment.		<input type="text" value="20%"/>
Review and Update the HRA Business Plan	Complete stock condition survey	25-Jul-2013 On site works now completed with approximately 60% of all premises inspected.		<input type="text" value="70%"/>
	Update financial model	25-Jul-2013 Key financial issues identified and consultancy support agreed.		<input type="text" value="10%"/>
	Develop proposals to support delivery of town centre housing strategy and increasing the number of affordable homes	25-Jul-2013 Progress linked to the update of the financial model		<input type="text" value="10%"/>
Tamworth Health and Wellbeing Board	Complete first focussed needs and assets evaluation- Older People	25-Jul-2013 Agreement on key priorities agreed. The key focus will be on hospital discharges, falls and suitable housing for older people.		<input type="text" value="100%"/>
	Second focussed needs and assets evaluation- Healthy Lifestyles	25-Jul-2013 To be included in Healthy Tamworth initiative.		<input type="text" value="0%"/>
	Updated eJSNA published and commissioning plan communicated	25-Jul-2013 Discussions regarding County support held with public health Staffordshire. The appointment of a District Health Development Officer is underway.		<input type="text" value="20%"/>
Healthy Tamworth	Complete registration with Healthy Cities network			<input type="text" value="100%"/>
	Healthy Cities Action plan in place with multi agency commitment	25-Jul-2013 The Health and Well Being Board have endorsed the plan.		<input type="text" value="100%"/>
	Commencement of targeted promotional	25-Jul-2013 Practitioners workshop planned		<input type="text" value="10%"/>






Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	activity	for October 2013		
Individual Electoral Registration		30-Aug-2013 Progress has been made in line with government guidelines. A bid is being submitted for funding and the level of staff support required is being ascertained.		
Elections				<input type="text" value="100%"/>
Constitution Annual Review	Revised Constitution presented to Council for approval	30-Aug-2013 The revised constitution was presented to Council in May. Further training was requested by members and two sessions have now taken place. The constitution will be approved at the next Council on 10th September 2013.		<input type="text" value="50%"/>
	Implementation review with stakeholders input on operability			<input type="text" value="0%"/>
Scheme of Delegation - Annual Review	Review Scheme of Delegation presented to Council for approval	30-Aug-2013 Approved by Council		<input type="text" value="100%"/>
	Implementation review with stakeholders on operation of document			<input type="text" value="0%"/>
	Further review if required			<input type="text" value="0%"/>






Corporate Priority

2. To be healthier and safer in Tamworth

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
Improve the green environment including management and maintenance of local nature reserves, open spaces and parks	Broad Meadow endorsed by Cabinet as a Local Nature reserve by April 2013.	16-Jul-2013 Cabinet report April 2013.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">100%</div>
	The achievement of local nature reserve status designation for Town Wall	29-Oct-2013 no further update with land ownership		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">75%</div>
	Achieve a further gold award in the "Heart of England in Bloom" competition	29-Oct-2013 Gold award received, joint category winner, and put forward for the national Britain in Bloom awards in 2014.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">100%</div>
	Recycling rates within waste management are maintained at their current level	29-Oct-2013 current rate of 52.80% is expected to remain reasonably stable throughout the year. It is to be noted there are slight seasonal variations in the recycling rate due to availability of organic waste.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>
Ensure all regulatory functions provided by the Council are delivered in a consistent and fair manner to promote public safety and to minimise the burden to businesses	All planned food and health and safety inspections completed	29-Oct-2013 the food safety programme continues to run to plan.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>
	Air Quality Improved	29-Oct-2013 This is an annual indicator, however monthly air quality data is collected from the sites around Tamworth		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>
	All Licensing applications processed in a timely fashion	29-Oct-2013 all applications in the second quarter have been processed within statutory guidelines		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>
	A reduction in workplace accident investigations	29-Oct-2013 Again no incidents reported for investigation in quarter 2		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>
	Statutory nuisance investigations/actions completed within acceptable timescales	29-Oct-2013 this is still an area of high demand, with several complicated cases putting a strain on the available resources,		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4F81BD; text-align: center; color: white;">50%</div>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		however residents still receive an appropriate response.		
Building Resilience in Families and Communities	National Troubled Families agenda	30-Oct-2013 Tamworth has produced the best results in the County on Troubled families due to its strong partnership work through the existing Community Safety Hub and a focus on this agenda. The links to other services such as employment support are key and have helped get people back into work. The CEO is chair of the County Leadership Board and Tamworth is effectively engaged at the project level as well. Further work is required to improve the level of transformation and plans to co-locate key teams in Marmion House will help to ensure more collaborative and effective work. Resources to support the implementation of Cohort two will need to be considered.		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">45%</div>
Revised Local Plan	The approval of a revised document by Full Council for submission to the Secretary of State	12-Jul-2013 Please note this is not expected before 31st March 2014 which is the end date for the financial year not this action. A Local Plan Members group has been revised to include x3 Conservative and x3 Labour Members. A revised timetable for the Local Plan has been developed and work is ongoing on 1) Housing allocations, 2) Employment allocations, 3) Town Centre/retail 4) Anker Valley. Consultation on the draft plan is being planned and legal and planning guidance		<div style="border: 1px solid black; background-color: #e0e0e0; padding: 2px; display: inline-block;">35%</div>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		followed.		
	A report from the Planning Inspector concluding the document to be 'sound'	12-Jul-2013 Please note this is not expected before 31st March 2014 which is the end date for the financial year not this action. A Local Plan Members group has been revised to include x3 Conservative and x3 Labour Members. A revised timetable for the Local Plan has been developed and work is ongoing on 1) Housing allocations, 2) Employment allocations, 3) Town Centre/retail 4) Anker Valley. Consultation on the draft plan is being planned and legal and planning guidance followed.		<input type="text" value="0%"/>
	The adoption by Full Council of the final Local Plan			<input type="text" value="0%"/>
Allocations Policy and Homelessness Strategy	Complete consultation regarding the proposed new allocations policy	25-Jul-2013 Cabinet report completed with draft proposals. Consultation launched. External support has been appointed for equality impact assessment and review against best practise. An implementation plan has been established.		<input type="text" value="30%"/>
	Review social lettings pilot	25-Jul-2013 Two properties are under management		<input type="text" value="20%"/>
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		Housing Link project launched and Tamworth Borough Council THEP commissioned by West Midlands local authorities to undertake prison based education scheme.		
Tinkers Green and Kerria Area Regeneration	Complete assessment of delivery vehicles and explore potential for SPV model for Tamworth	25-Jul-2013 ARK consultancy appointed to complete this assessment.		<input type="text" value="20%"/>
	Appoint Development Consultants	25-Jul-2013 First stage of procurement process complete. Shortlist of development agents complete.		<input type="text" value="50%"/>
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	Agree strategic principals in line with emerging supplementary planning guidance for the delivery of a balanced housing market in the Town centre	25-Jul-2013 Preliminary work completed. The project will progress once the local plan is complete and will be included in the 2014/15 business plan		<input type="text" value="50%"/>





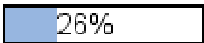
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	Commencement of targeted promotional	25-Jul-2013 Practitioners workshop planned		<input type="text" value="10%"/>


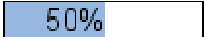





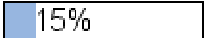
Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	activity	for October 2013		








Corporate Priority

3. Approachable, Accountable and Visible






Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
Provision of financial advice, assistance and business support for Directorates & budget managers To monitor & report on whether spending is maintained within approved budget and without significant underspends (less than 5%)	<p><i>See Finance Service Key Performance Indicator Section for details</i></p> <p>Spending maintained within approved budget and without significant underspends</p> <p>Ledgers closed down within 5 working days of period end</p> <p>Bank Reconciliation completed within 15 days (General Account) of period end</p> <p>Bank Reconciliation completed within 10 days (Payments Account)</p>	01-Oct-2013 Second Quarter financial healthcheck underway – to be reported to CMT / Cabinet November 2013	<i>See Finance Service Key Performance Indicator Section for details</i>	<i>See Finance Service Key Performance Indicator Section for details</i>
To complete the Final Accounts process with an unqualified audit opinion	<i>See Finance Service Key Performance Indicator Section for details</i>	05-Nov-2013 Audited accounts approved by Audit & Governance Committee on 26 September 2013. External Auditors also presented audit findings report and signed an		








Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	Achievement of an unqualified audit opinion on the financial statements Number of material final account audit adjustments	unqualified opinion on 30 September 2013		
Budget / Council Tax Setting Key Budget milestones completed in line with the agreed timetable	Executive Board (additional) meetings timetabled Budget Consultation Process reviewed Budget Process approval Budget Consultation results to CMT / EB		   	
Maximisation of income/collection Council Tax, Non-Domestic Rates, Debtors and Mortgages. Improved cash flow and local collection targets achieved.	<i>See Finance Service Key Performance Indicator Section for details</i> Percentage of Non-domestic Rates Collected % of Council Tax collected Debtors current year collection		<i>See Finance Service Key Performance Indicator Section for details</i>	<i>See Finance Service Key Performance Indicator Section for details</i>
Monitor the effects of changes to Benefits regulations & their impact on the collection &	<i>See Finance Service Key Performance Indicator Section for details and section 3 of this report</i>		<i>See Finance Service Key Performance</i>	<i>See Finance Service Key Performance Indicator Section for details</i>










Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
recovery of Council Tax (e.g. Local Council Tax Reduction, Universal Credits, Changes to Non-Dependant Allowances)	% of Council Tax collected		<i>Indicator Section for details</i>	
Monitoring of arrangements for localisation of Non-domestic rates (including financial implications for the Council & potential NNDR Safety Net claim)	<i>See Finance Service Key Performance Indicator Section for details and section 3 of this report</i> Percentage of Non-domestic Rates Collected		<i>See Finance Service Key Performance Indicator Section for details</i>	<i>See Finance Service Key Performance Indicator Section for details</i>
Scrutiny Committees	Job descriptions for Scrutiny Chairman	30-Aug-2013 Contained in the new Constitution to be approved at Council on 10th September 2013.		
	More involvement/support from Cabinet	30-Aug-2013 Cabinet members are attending relevant scrutiny committees.		
	Training for Members	30-Aug-2013 Training has been given in the following areas; Planning, Licensing and the Constitution. In addition, there has been some general training provided.		
	Regular monthly updates to Cabinet	03-Sep-2013 There are currently four items on the Healthier & Safer Scrutiny Committee work plan for 2013/14 that have the potential for recommendations / reports to Cabinet. These are Council Tax and Rent Arrears, Out of hours service providers, Domestic Violence and Teenage Sexual Health.		











Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	Regular cross committee working	03-Sep-2013 During 2012/13 there was a verbal agreement for both committees to hold a joint scrutiny session with the Tamworth Education Board to discuss the issues raised by both committees. It was agreed to hold an extra single item agenda meeting of both committees with the Board. However, when this was raised at the first meeting of the Aspire & Prosper Scrutiny committee in June of this year, the new committee voted by a majority not to follow up a joint meeting unless it was part of a scheduled Healthier & Safer scrutiny committee meeting.		<input type="text" value="0%"/>
Review of Members Allowances	New Allowance Structure Introduced			<input type="text" value="100%"/>
	Review of Structure			<input type="text" value="0%"/>
	Further review based on outcomes of Allowance	30-Aug-2013 This will start in January 2014		<input type="text" value="0%"/>
Member Training & Development	New induction training for Members (web based)			<input type="text" value="85%"/>
	Job Descriptions for Members	30-Aug-2013 Contained in the new Constitution to be approved by Council on 10th September 2013.		<input type="text" value="0%"/>
	Additional training for Members - throughout municipal year	30-Aug-2013 Training has been given in the following areas; Planning, Licensing and the Constitution. In addition, there has been some general		<input type="text" value="70%"/>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		training provided		
	Feedback from peers/review	30-Aug-2013 Feedback has been sought on training requirements		<input type="text" value="25%"/>
Land Charges	Confirmed earlier submission to DCLG			<input type="text" value="100%"/>
	Meeting London to discuss next steps			<input type="text" value="100%"/>
	Land Registry operating pilot project in Liverpool and other authorities			<input type="text" value="70%"/>
	Outcome of pilot project (roll out?)			<input type="text" value="0%"/>
	DCLG approaching government for new burdens process/contribution to claim			<input type="text" value="40%"/>
	Collation of data relevant to searches and companies associated with it			<input type="text" value="70%"/>
Legal services review	Meetings and discussions arranged to identify legal requirements of services			<input type="text" value="100%"/>
	Spending on legal services identified			<input type="text" value="100%"/>
	Savings/methods of instruction	30-Aug-2013 This is being taken forward by the consultant project manager.		<input type="text" value="0%"/>
	Options to consider on provision of legal services			<input type="text" value="0%"/>
	Implementation of Legal services review			<input type="text" value="0%"/>
Member Standards	Monitor Member complaints			<input type="text" value="0%"/>
	Monitoring Officer engage with			<input type="text" value="0%"/>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	Members, initiate discussion, provide formal guidance and support			
	Report formal action to Audit & Governance Committee			<input type="text" value="0%"/>
Civic Representation				<input type="text" value="33%"/>
Delivery of Organisational Development Strategy	Implementation of Agile Working option	30-Oct-2013 Building works completed. Furniture being built. Communications up to date. Staff moving to 7th floor have all visited new work area. AW pilot training completed		<input type="text" value="44%"/>
	Implementation of new systems including HR/payroll/EDRMS/WM Jobs Portal	30-Oct-2013 No progress with EDRMS due to outstanding issues with corporate contract which are now sorted. Contract should now provide significant saving so looking to commence rollout December. HR will be rescheduled to suit resource availability. Anticipate a 12 month roll out. CCB leading. New PM to be appointed. WM Jobs Portal currently having system issues – all LA's effected.		<input type="text" value="40%"/>
Enhancement to customer service	Implementation of new systems including Telephony, CRM and EDRMS	30-Oct-2013 Telephony contract to be awarded shortly. Clarification meetings to be held 1st week in Nov. CRM – gone live with Street Scene services. Other processes inc safeguarding, domestic violence, hate incidents and other corporate processes currently being developed and tested.		<input type="text" value="60%"/>

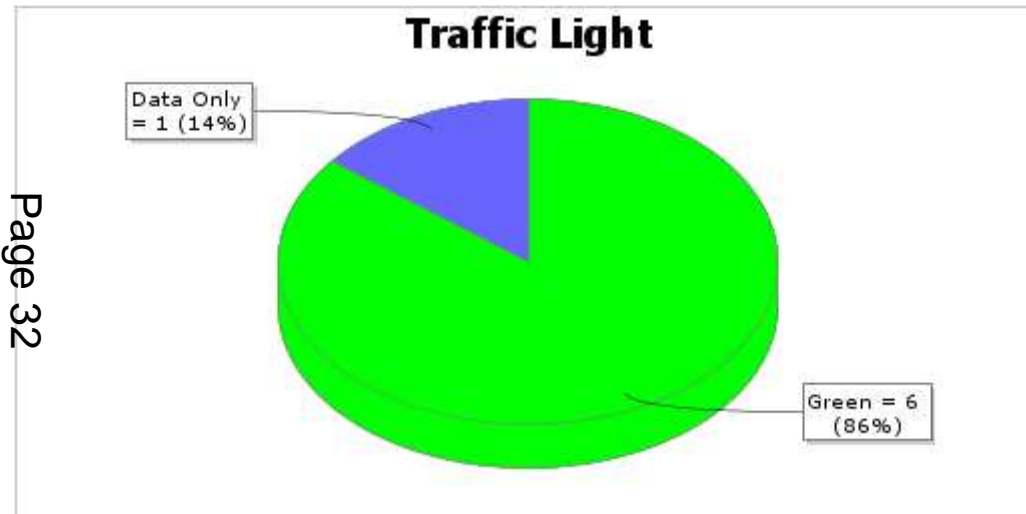
Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	New performance framework for customer service delivery	30-Oct-2013 New strategy in draft. To be presented to CCB Nov 13		<input type="text" value="0%"/>
	Implementation of a new web site	30-Oct-2013 New site in final stages of development. Launch expected Nov. Presentation to next Cabinet.		<input type="text" value="50%"/>
	Channel shift of customers from front line to web	30-Oct-2013 performance targets will be published with the new Customer Service Strategy. New Web site launch and purchase of new telephony system will assist with data collection		<input type="text" value="0%"/>
Business Improvement	Undertake LGA Corporate Peer Challenge	01-Oct-2013 Activity in the second quarter has seen: the drafting of a position statement and supporting background documents, the commencement of preparation of a timetable for the period of the on site work, pre meeting with the review manager and a decision on the composition of the Peer Review Team.		<input type="text" value="71%"/>
Reputation Enhancement	Identification of key priorities with supporting key messages	30-Oct-2013 TL Process now complete. Report to be prepared to inform State of Tamworth debate		<input type="text" value="100%"/>
Corporate Change Programme	Process Reviews within service to take service closer to customer	30-Oct-2013 NB note. Ongoing within CRM project in Streetscene, Housing and Safeguarding. 40%		<input type="text" value="40%"/>
	Review, amend and commence	30-Oct-2013 GY – this is more like 30%		<input type="text" value="45%"/>

Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
	replacement / upgrade of infrastructure, (including technology, telephony, mobile capacity, premises and service enabling systems (website, EDRMS, CRM))	complete now. VDI infrastructure is installed and is currently being tested. We are in the process of reviewing the telephony ITT proposals and working towards a decision on a supplier. The Website build is nearing completion.		
Ensure a stable, up to date and robust technical infrastructure	Compilation of contract replacement schedule	30-Oct-2013 Baseline info collated and reports setup. – 75%		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 75%;"></div></div> 75%
	Exploitation of GIS / Desktop Mapping	19-Jul-2013 The feasibility of going open source is being investigated.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 5%;"></div></div> 5%
	Microsoft Exchange Upgrade			<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 100%;"></div></div> 100%
	Replacement Print Fleet	30-Oct-2013 Project scoped in CCP – 15%		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 15%;"></div></div> 15%
	Replacement SUN Box	30-Oct-2013 GY – 75% complete with go live scheduled for the end of November. KS – 20% for the overall project.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 20%;"></div></div> 20%
	Review and update ICT Strategy	30-Oct-2013 In development – 15%		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 15%;"></div></div> 15%
Comply with legal and best practise obligations	Compliance with Government Code of Connection	30-Oct-2013 GY – We have received feedback on our submission and are working towards compliance.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 75%;"></div></div> 75%
	Development of Publication Scheme	19-Jul-2013 Work has been done on the retention schedule and an information repository has been established. This now requires CMT endorsement.		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 20%;"></div></div> 20%
	Development of Records Management Policies and Guidance	19-Jul-2013 Work has been done on the retention schedule and an information		<div style="border: 1px solid black; width: 100px; height: 15px; background-color: #4f81bd; position: relative;"><div style="position: absolute; left: 0; top: 0; bottom: 0; right: 0; width: 20%;"></div></div> 20%



Corporate Project/Programme	Milestone/Measure of Success	Latest Note	Status of Milestone/Measure of Success	Progress of milestone
		repository has been established. This now requires CMT endorsement		
	Network and Log Event Management Implementation	30-Oct-2013 GY- Following a review of the market we are looking at existing software to perform log and event management functions to reduce costs – 50% complete.		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 50%; position: absolute; left: 0;"></div></div> 50%
	Penetration Testing			<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 0%; position: absolute; left: 0;"></div></div> 0%
	Process review and automation for FOIA Requests	19-Jul-2013 No funding has been made available for this yet.		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 0%; position: absolute; left: 0;"></div></div> 0%
	Training and awareness in key areas for Data Protection and Freedom of Information			<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 0%; position: absolute; left: 0;"></div></div> 0%
	Transition to new version of ISO20000			<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 100%; position: absolute; left: 0;"></div></div> 100%
Ensure an appropriate, tested and robust response to Business Continuity and Civil Contingencies	Co-Ordination of service level Business Continuity Plans	30-Oct-2013 Template completed with supporting documents in draft – 15%		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 15%; position: absolute; left: 0;"></div></div> 15%
	Desktop exercises			<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 0%; position: absolute; left: 0;"></div></div> 0%
	Review Corporate Business Continuity Plan with consideration to resources, premises and technology	30-Oct-2013 In draft – 25%		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 25%; position: absolute; left: 0;"></div></div> 25%
	Schedule of no notice tests			<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 0%; position: absolute; left: 0;"></div></div> 0%
	Training within Civil Contingencies catalogue	30-Oct-2013 Gap analysis period about to commence – 10%		<div style="border: 1px solid black; background-color: #e0e0e0; width: 100px; height: 20px; position: relative;"><div style="background-color: #4f81bd; width: 10%; position: absolute; left: 0;"></div></div> 10%







2. Key Service Performance Indicators

Assets and Environment Key Service Performance Indicators 2013/14







Assets & Environment



PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_A&E_KPI001 Monitor the local air quality in Tamworth, taking any necessary action as dictated by the results		Yes	Q1 2013/14	Yes		24-Jul-2013 This is an annually reportable indicator but a monthly sampling regime is in place.

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_A&E_KPI002 Work with other public sector organisations to offer co-location in strategic council premises		Yes	Q1 2013/14	Yes		24-Jul-2013 Work is ongoing
LPI_A&E_KPI003 Deliver 100% of the Housing Capital Programme		25%	Q1 2013/14	25%		
LPI_A&E_KPI004 Continuation of the anti-dog fouling campaigns in hot spot locations		Yes	Q1 2013/14	Yes		24-Jul-2013 There have been two "mucky pup" campaigns in this quarter, one at Belgrave School and one at Abelia – all to raise awareness of the issues of irresponsible dog ownership/dog fouling.

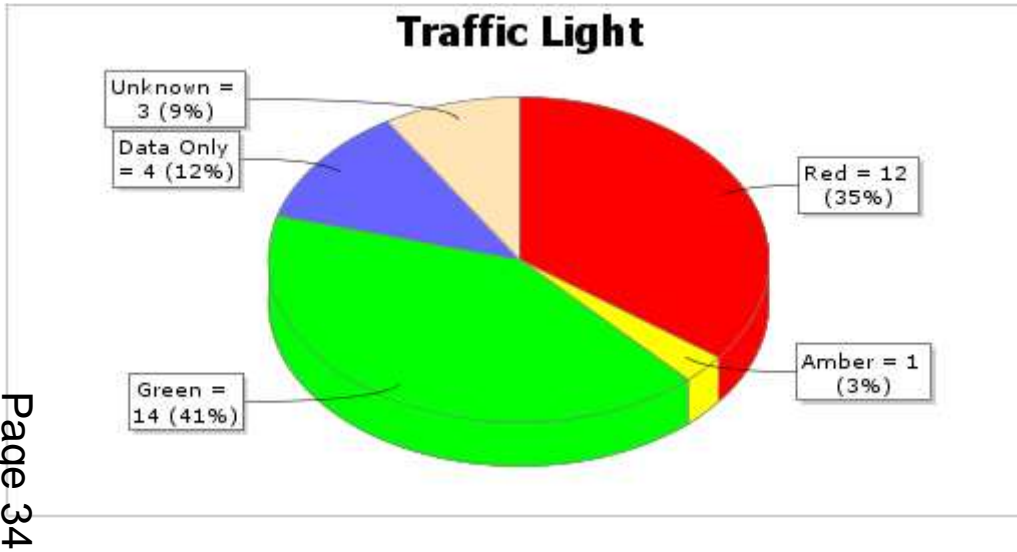
Environmental Health & Regulatory Services

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_EHRS001 The number of 0 and 2 star rated businesses		57	Q1 2013/14			18-Sep-2013 New premises discovered following implementation of FHRS scheme.
LPI_EHRS003 The annual percentage of planned high risk inspections undertaken		100%	2012/13	100%		

Waste Management





PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
NI 192 Percentage of household waste sent for reuse, recycling and composting (Tamworth)		53.10%	Q1 2013/14	52.80%		

Communities Planning and Partnerships Key Service Performance Indicators 2013/14







Community Development

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CEPCDCD001am The number of partners delivering services in response to agreed issues - Amington		21	Q2 2013/14	15		25-Oct-2013 AARCH only - com cafe, changes, craft group, welfare rights, Dig-iT, police, wardens, housing, tenant participation, job club, Staffordshire college, heritage trust/Hodge lane, church, groundworks, Kerria community neighbourhood consultation group, staffs county, youth service. FARS, care first, heat, time to quit.
LPI_CEPCDCD001bg The number of partners delivering services in response to agreed issues - Belgrave		29	Q2 2013/14	15		07-Oct-2013 No changes from last quarter.














PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CEPCDCD001gl The number of partners delivering services in response to agreed issues- Glascote		15	Q3 2013/14	15		
LPI_CEPCDCD001st The number of partners delivering services in response to agreed issues - Stonydelph		30	Q2 2013/14	15		08-Oct-2013 FARS DIGIT Groundworks Cllr Clarke Boxing Club Tim Scouts Guides Stonydelph Dentist Starfish Food Bank Mc Millans Mothers Union Care Takers Pennymoor Flux Peacock Zumba Kombat Kids New Urban Era

Community Leisure







PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CPP_GOLF_018 Customer Satisfaction (Tamworth Golf Course)		62%	Q2 2013/14			30-Oct-2013 This figure is from an overall survey done for 2013 which is attached in Covalent - the percentage is for overall impression of the golf centre - please see the full report for further ratings within the survey
LPI_CPP_GOLF_023 Total Pay and Play rounds - 9 hole (Tamworth Golf Course)		4,530	September 2013			
LPI_CPP_GOLF_024 Total Pay and Play rounds - 18 hole (Tamworth Golf Course)		4,908	September 2013			
LPI_CPP_GOLF_025 Total Membership (Tamworth Golf Course)		229	September 2013			
LPI_CSPCDCLAR003 Total Attendance Overall - Assembly Rooms		2,102	June 2013	1,967		
LPI_CSPCDCLAR015 Customer Satisfaction - Assembly Rooms		99%	June 2013	97.2%		
LPI_CSPDCLOE001 Visitor Numbers (Outdoor Events)		13,500	Q1 2013/14			
LPI_CSPDCLOE002 Overall Satisfaction Rate "Good to Excellent" (Outdoor Events)		100%	Q1 2013/14			
LPI_CSPCDCLTC002 Total Number of visits/usages - Tamworth Castle		28,808	September 2013	24,000		
LPI_CSPCDCLTC020 Trip Advisor Rating - Tamworth Castle		4.5	2012/13	4.5		

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_PCPCLO01 Total 16+ attending organised activity across the Borough		50,635	Q2 2013/14	66,600		
LPI_PCPCLO02 Total under 16 attending organised activity across the Borough		21,889	Q2 2013/14	52,800		

Community Safety

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CSPCDCS001 Burglary Dwelling		85	September 2013	112		
LPI_CSPCDCS008 Incidents of Anti-Social Behaviour		1,217	September 2013	1,235		
LPI_CSPCDCS011 Serious Violence		28	September 2013	14		
LPI_CSPCDCS011a Less Serious Violence		256	September 2013	263		
LPI_CSPCDCS012 Serious Acquisitive Crime		233	September 2013	303		
LPI_CSPCDCS018 Violence with injury		284	September 2013	249		
LPI_CSPCDCS018a Non domestic violence with injury		168	August 2013	160	N/A	







Development Control

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
BV109a NI 157a Processing of planning applications: Major applications (Tamworth)		50.00%	Q2 2013/14	60.00%		30-Oct-2013 The target of 60% determinations relates to an annual target as set by the DCLG. In the first 3 quarters returns of 66.66%, 100% and 71.42% were achieved so overall performance exceeds the 60% target. The 50% return during Q2 was based on 4 decisions 2 of which were made within the 13 weeks and 2 over the 13 week target. One decision either over or under the target would have resulted in a significant change in the outcome. The 2 applications that went over the 13 week target date were 0071/2013 - 14 dwellings at Wake Engineering, Basin Lane and 0072/2013 9 dwellings (originally 10 dwellings) at Dosthill Road. Both of these applications were contentious and required determination at Planning Committee
BV109b NI 157b Processing of planning applications: Minor applications (Tamworth)		71.42%	Q2 2013/14	65.00%		
BV109c NI 157c Processing of planning applications: Other applications (Tamworth)		96.49%	Q2 2013/14	80.00%		

Economic Development

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CPPSPDED005 Percentage of working age population claiming Job Seekers Allowance		2.2%	Q2 2013/14	2.9%		22-Oct-2013 1,103 people claiming JSA. 4.0% in West Midlands 3.2% in Great Britain
LPI_CPPSPDED006 Percentage of total rateable value of commercial floorspace that is unoccupied		8.3%	Q2 2013/14	9.6%		31-Oct-2013 investigation underway with business rates team to establish exact reasons behind increase as this runs counter to the overall direction of travel of the local economy, which is showing positive signs of recovery. Could be down to one off factors
LPI_CPPSPDED007 Percentage change in rateable value of commercial buildings		-0.8%	Q2 2013/14	0.5%		31-Oct-2013 Investigation underway with Business Rates team to establish exact reasons behind decrease as this runs counter to the overall direction of travel of the local economy, which is showing positive signs of recovery. Could be down to one off factors
LPI_CPPSPDED008 Number of Tamworth businesses assisted through the TSP Enterprise and Job Creation service		44	Q2 2013/14	60		31-Oct-2013 This is the total for the 6 months of 2013/14, broken down as follows: Management workshop attendees: 28, 1 to 1 sessions at company premises: 15, Strategic Reviews: 1. All broadly on target, except Strategic Reviews which have proved a 'hard sell' to clients. Telemarketing campaign to be undertaken to increase take up. Total outputs for entire programme thus far (18 months): Management Workshop attendees: 85, 1 to 1 sessions at company premises: 63, Strategic Reviews
LPI_CPPSPDED011 Number of Tamworth people assisted through the TSP Enterprise and Job Creation service about self-employment or to start a business.		75	Q4 2012/13			

Strategic Planning and Development

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_SP1_1d_003 The occupancy levels of Town Centre retail outlets		83%	Q1 2013/14	91%		18-Oct-2013 No change overall number
NI 154 Net additional homes provided (Tamworth)		128	Q4 2012/13	216		17-Apr-2013 Gross completions 135, losses 7. Net completions 2012/13 128
NI 155 Number of affordable homes delivered (gross) (Tamworth)		4	Q4 2012/13	58		17-Apr-2013







Finance Key Service Performance Indicators 2013/14

Page 42









Corporate Finance

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_AAV_002 Achievement of an unqualified audit opinion on the financial statements		Yes	2012/13	Yes		
LPI_RDCF001 Spending maintained within approved budget and without significant underspends		3.07%	August 2013	+/-5.0%		
LPI_RDCF002 Number of material final account audit adjustments		0	2012/13	0		

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_RDCF025 Ledgers closed down within 5 working days of period end		1	September 2013	5		
LPI_RDCF026a Bank Reconciliation completed within 10 days (Payments Account)		7	September 2013	10		
LPI_RDCF026b Bank Reconciliation completed within 15 days (General Account) of period end		12	September 2013	15		

Revenues Services

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
BV10 Percentage of Non-domestic Rates Collected		59.60%	September 2013	60.20%		
BV9 % of Council Tax collected		57.90%	September 2013	58.40%		
LPI_RDFOREV009 Debtors current year collection		85.7%	September 2013	80%		

Page 14

Housing and Health Key Service Performance Indicators 2013/14





Page 44





Housing Empty Property Management

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI BV212 Average number of days taken to re-let local authority housing (Standard Empty Homes)	✔	11	September 2013	16	↑	08-Oct-2013 September 2013 - 19 empty properties with standard void works were relet on average within 11 days
LPI_CSHSEPM009 The percentage of customers satisfied with the "Finding a Home" Service	✔	96%	September 2013	80%	↑	08-Oct-2013 During September we received 23 completed surveys which 22 rated the service as good or above which equates to 96%, 1 respondent rated the service as satisfactory

Housing Estate Management

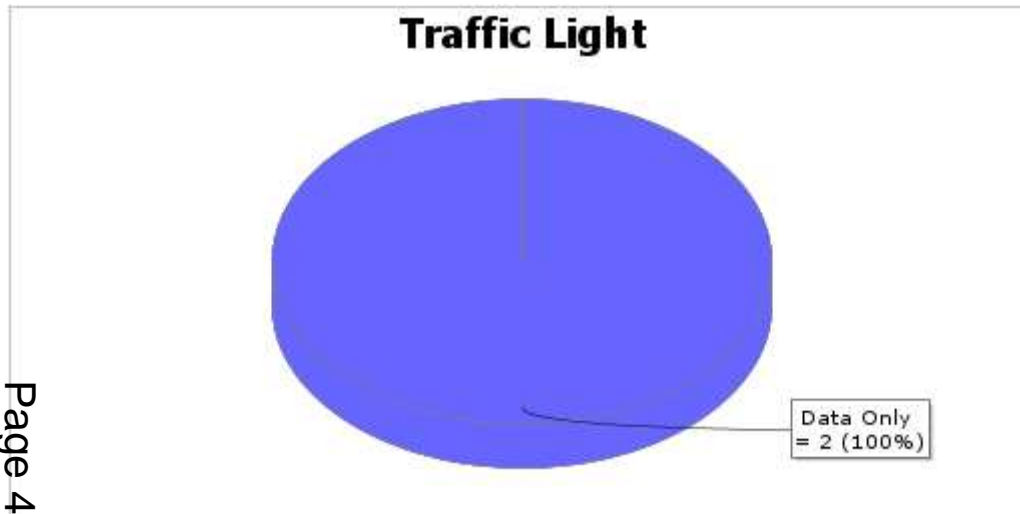
PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_CSHSCS001 Percentage of offensive graffiti removed within 48 hours		100%	September 2013	100%		01-Oct-2013 This month 3 cases of offensive graffiti were reported. Caretaking Services now have the use of a specialist graffiti removal machine which will offer a faster and environmentally friendly way to remove graffiti - requests for graffiti removal can now be requested on line through the Council website

Housing Maintenance

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_HMLSHMM001 Overall Percentage of tenant satisfaction with the responsive repairs service provided by Mears		91%	September 2013	85%		
LPI_HMLSHMM003 Percentage of all responsive repairs completed within target		98%	September 2013	97%		

Legal and Democratic Key Service Performance Indicators 2013/14

Page 46

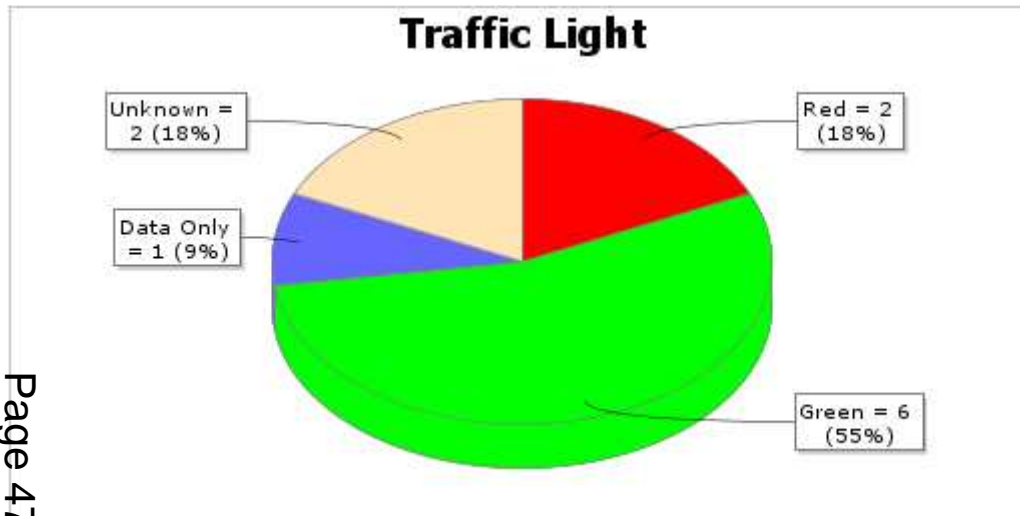


Solicitor and Monitoring Officer

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_SMO001 Number of Standard Searches carried out		270	Q4 2012/13			02-Jul-2013 103 official 167 personal
LPI_SMO002 The number of exempt items presented to meetings						











Technology and Corporate Programmes Key Service Performance Indicators 2013/14

Page 47

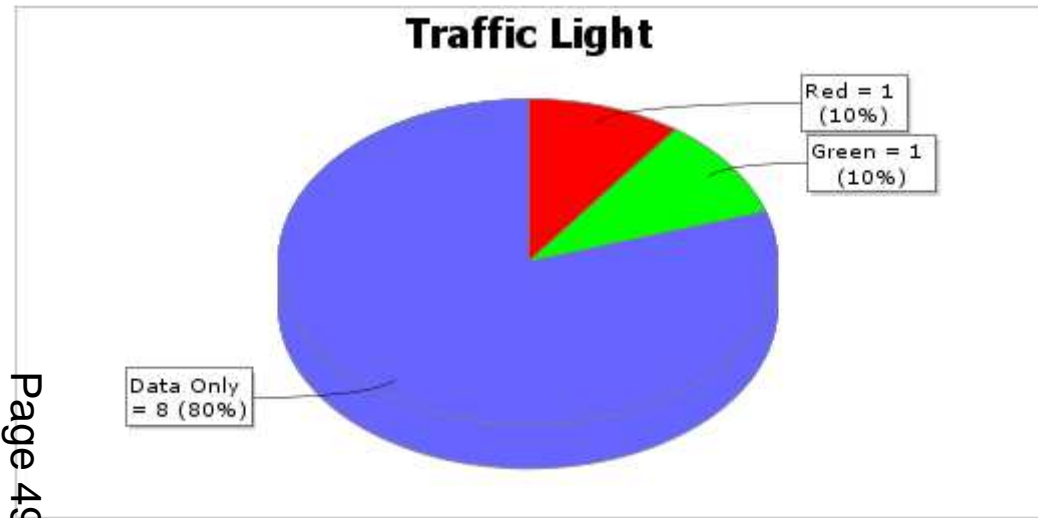


Technology & Corporate Programmes

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_RDICT001 Percentage of incidents fixed by ICT		88.67%	September 2013	70%		
LPI_RDICT002 Incidents Responded within SLA		96.01%	September 2013	90%		
LPI_RDICT003 Incidents Resolved within SLA		97.61%	September 2011	90%		
LPI_RDICT004 ICT Backups		94.64%	September 2013	100%		
LPI_RDICT005 Service Availability		100%	August 2011	99%		



PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_RDICT006 Maintain accreditation against ISO20000		Yes	2012/13	Yes		
LPI_RDICT007 Maintain accreditation against ISO27001		Yes	2012/13	Yes		
LPI_RDICT008 Freedom of Information Requests Responded To Within legislative timescales		90.7%	August 2013	100%		29-Oct-2013 Aug-13 43 39 4 General increase in requests received month on month from June 13 resulted in some request responses exceeding the 20 working day threshold to complete.
LPI_RDICT015 ICT Support Desk - Percentage of calls answered within 15 seconds						
LPI_RDICT016 ICT Support Desk - Percentage of calls abandoned						
LPI_RDICT017 ICT Service Desk - Outstanding incidents						

Transformation and Corporate Performance Key Service Performance Indicators 2013/14



Page 49

Human Resources

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
BV12 Working Days Lost Due to Sickness Absence		4.98	September 2013	4.25		






Organisational Development




PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_ACEODHS001 Number of accidents to employees reported		5	Q2 2013/14			
LPI_ACEODHS002 Number of accidents to non-employees reported		1	Q2 2013/14			
LPI_ACEODHS004 Number of HSE notifications/interactions		1	Q2 2013/14			
LPI_ACEODHS005 Number of violent/threatening incidents		3	Q2 2013/14			

Transformation and Corporate Performance

PI Code & Short Name	Traffic Light Icon	Current Value	Last Update	Current Target	Performance compared to last reporting period	Latest Notes
LPI_T&CP_001 The number of hits on the website		133,659	Q2 2013/14			
LPI_T&CP_002 Average time spent on the website		3.18	Q2 2013/14			
LPI_T&CP_003 SoCITM Website score		3	2012/13	4		
LPI_T&CP_004 Average number of days to recruit to vacant posts						
LPI_T&CP_005 The number of payroll errors		4	September 2013			

Key to symbols

PI Status	
	Off target
	Slightly off target
	At target
	Unknown
	Data Only PI (i.e. no target set)

Performance compared to last reporting period	
	Improving
	No Change
	Getting Worse

3. Impact of Welfare Benefit Reform

Half Year Monitoring Report on the Impact of Welfare Benefit Reform Changes on Council Services

It was agreed at CMT on 8 April 2013 that updates be presented to monitor the impact of welfare benefit reform changes on Council services – including customer demand via customer services monitoring of calls/contacts together with the financial impact of collection and demand for benefits and effect on income streams such as rent, council tax and business rates.

Benefits

DHP claims are underspent by £37k to date (67 successful claims from 182 applications)

Live caseload figures lower than in 2012 – currently 6922 (7229 Sept 2013) due to lower level of claimants (Local Council Tax Scheme impact - LCTS) although 3 weeks backlog means claims still to be processed which will increase this figure

National Non –Domestic Rates

Reminders etc. are below 2012 levels although Bailiffs are higher (due to proactive recovery action)

Current year is 0.6% behind target. This is primarily down to one large debt.

Collection Fund – Estimated retained levy is £209k.

Council Tax

Reminders etc. are significantly above 2012 levels (due to LCTS impact – additional cases / council tax bill collections)

Current year - is 0.5% behind target. Our estimated figures are for a 0.5% drop overall which has been factored in for January, February and March and so if maintained we will pull back to target by the end of the financial year.

Costs - are ahead of target (£25k projected)

Collection Fund – Estimated surplus £17k

LCTS projected underspend of £24k (total £41k)

Customer Services

Visits to Marmion House - since the increased levels in April, the other months have been broadly in line with last year but peaked again in September (1003 higher)

Remaining enquiries for Council Tax and benefits are slightly higher than 2012

Housing

Total **Rent** arrears (excluding former tenants) are £578k compared to £406k at 31 March – an increase of £172k

Total arrears (including garages etc.) at 31 March 2012 were £1.0m, 31 March 2013 were £1.18m (£180k higher 2012/13)

Total arrears (including garages etc.) are £1.39m compared to £1.18m at 31 March, an increase of £210k (£252k higher at period 6 2012/13).

4. Performance Management Framework

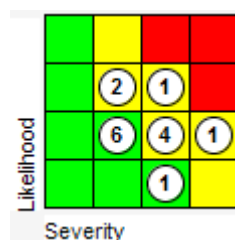
Budget consultation took place in this quarter with the results being presented to Cabinet in October.

The provisional business planning is yet to start.

5. Corporate Risk register

The Corporate Risk register is reviewed and updated by the Corporate Management Team.

There are currently fifteen risks on the Corporate Risk Register, none of which are high risks and the “heat map” below indicates the current position of their risk status



6. Financial Healthcheck

FINANCIAL HEALTHCHECK REPORT – PERIOD 6, SEPTEMBER 2013

Executive Summary

This section to the report summarises the main issues identified at the end of September 2013. Details relating to the summary including Directorate commentaries can be obtained from Phil Thomas, Corporate Accountancy Extension 239.

Summary action sheets showing agreed action points to address issues raised are attached at **Appendix A**.

General Fund

Revenue

- The General Fund has a favourable variance against budget at Period 6 of £675k (£580k at Period 5).
- The projected full year position identifies a projected favourable variance against budget of £275k or 3.07% (£114k or 1.28% reported at Period 5).
- This projection has highlighted several budget areas for concern (detailed at **Appendix B** and within the Report) although we are half of the way through the year and projections may change, ongoing investigations into these areas have been initiated to mitigate the levels of the deficits.
- A balance of £150k was held in the General Contingency Budget at the end of September 2013.

Capital

- Capital expenditure incurred was £442k compared to a profiled budget of £993k.
- It is predicted that £1.873m will be spent by the year-end (£1.525m reported at Period 5) compared to a full year budget of £2.446m (this includes re-profiled schemes from 2012/13 of £1.643m).
- A summary of Capital expenditure is shown at **Appendix C**.

Treasury Management

- At the end of September 2013 the Authority had £26.12m invested in the money markets (excluding the £1.248m which is classified as sums at risk invested in Icelandic Banks). The average rate of return on these investments is 0.83% though this may change through the year if market conditions ease. At this point it is anticipated that our investments will earn approximately £228k compared to the budgeted figure of £200k, a favourable variance of £28k.

- Borrowing by the Authority stood at £65.060m at the end of September 2013, all being long term loans from the Treasury Public Works Loans Board. The average rate payable on these borrowings equates to 4.47%. At this point it is anticipated that our interest payments will be £2.911m which is no variance to budget.
- A more detailed summary of the Treasury Management situation, detailing our current Lending and Borrowings together with the situation with our Icelandic investments, can be found at **Appendix D**.

Balances

Balances on General Fund are projected to be in the region of £4.137m at the year-end from normal revenue operations (£3.976m reported at Period 5) compared to £3.465m projected within the 2013/14 budget report.

Housing Revenue Account (HRA)

Revenue

- The HRA has a favourable variance against budget at Period 6 of £230k (£272k at Period 5).
- The projected full year position identifies a favourable variance against budget of £123k (£30k reported at Period 5). Individual significant budget areas reflecting the variance are detailed at **Appendix B** and within the body of the report.

Capital

- Housing Capital expenditure of £2.981m has been incurred as at the end of Period 6 compared to a profiled budget of £4.518m.
- It is predicted that £8.787m will be spent by the year-end (£8.787m reported at Period 5) compared to the full year budget of £9.737m (including £2.845m re-profiled from 2012/13);
- A summary of Capital expenditure is shown at **Appendix C**.

Balances

- Balances on the Housing Revenue Account are projected to be in the region of £4.791m at the year-end (£4.698m reported at Period 5) compared to £4.175m projected within the 2013/14 budget report.

FINANCIAL HEALTHCHECK REPORT – PERIOD 6 SEPTEMBER 2013

This section of the report highlights the main issues identified, CMT and Members are asked to note the contents of the report and agree action points to address the issues raised.

Issues Identified

The financial performance review has focussed on the following key areas, on which further work is being undertaken:

- Review of the actual activity to budget for the Period;
- A projection of the actual activity to budget for the year;
- Identification of potential issues for action;
- This is the fourth monitoring report of the year and issues regarding budget profiles and previous year's accruals may distort the reported figures to some extent, though the majority of these issues will have been adjusted for manually.

General Fund – Revenue

- The position at the end of September 2013 shows a favourable situation of £675k under-spend.
- The projected full year position identifies a favourable variance against budget of £275k (£114k reported at Period 5).

Significant items currently identified relating to outturn overspends/under achievement of income are,

- Treasury Management - £51k (£44k reported at Period 5). Overspend of Interest Payable to HRA, £53k and MRP £27k due to higher HRA balances, reduced by an over recovery of Interest £28k.
- ICT - £66k (£66k reported at Period 5). Expected under achievement of income following termination of the contract with Bromsgrove & Redditch for provision of help desk facility.
- Public Spaces - £50k (£29k reported at Period 5). Overspend on salaries.
- Marmion House - £54k (£28k reported at Period 5). Electricity, £15k and Franking Machine, £35k, budgets reduced resulting in overspends, position being investigated.
- Assembly Rooms - £35k (£4k predicted at Period 5). Bar Sales, £18k and 3rd Party Ticket Sales, £18k under recovery.
- Golf Course (In House) - £16k (£15k reported at Period 5). Under recovery on income.
- Benefits Admin - £24k (Nil predicted at Period 5). Overspend on salaries due to shortfall in budget for vacancy allowance.

Significant items mitigating the financial impact of the above and contributing to the Period position,

- Corporate Finance - £213k (£125k reported at Period 5). Procurement savings and quick wins, £173k, Discretionary Relief, £17k, budget not expected to be spent, New Homes Bonus Scheme Grant, £17k, additional amount not budgeted. Specific Contingency, £50k, budget not likely to be released. Vacancy Allowance, £50k budget offsetting overspends on service area salaries budgets. Offset by £87k Council Tax Freeze Grant and £12k Audit Fee.
- Benefits - £41k (£26k under recovery reported at Period 5). Estimated over recovery based on claimant activity recorded in the DWP claim as at end of September.
- Civil Parking Enforcement - £27k (£27k reported at Period 5). To be paid by SCC in respect of the anticipated deficit in year in line with CPE agreement.
- Outside Car Parks - £25k (£21k reported at Period 5). Reduction in the amount payable to Henry Boot for Spinning School Lane.
- Council Tax - £25k (£20k reported at Period 5). Over recovery of Court Costs Income.
- Environmental Health - £12k (£15k reported at Period 5). Under spend on Salaries due to vacant posts.
- Commercial Property Management - £43k (£11k reported at Period 5). Over recovery of rents (back dated rent of £35k for one property following rent review).
- Partnership Support & Development - £13k (£13k reported at Period 5). Under spend on salaries £3k, vacant post and Stoke & Staffs Partnership £10k as no longer exists.
- Homelessness Strategy - £16k (£16k reported at Period 5). Under spend to reflect that salary budgets should be met from grant.
- Homelessness - £10k (Nil predicted at Period 5). Homes for Homeless scheme under review.
- Development Control - £56k (£26k reported at Period 5). Planning Applications income is up against profile and there are indications that the trend will continue.
- Castle & Museum - £19k (£10k predicted at Period 5). Over recovery of income as there has been increased number of visitors.
- Member Services - £14k (Nil predicted at Period 5). Under spend on Members Attendance Allowance.
- Conveyancing & Right to Buy - £13k (£9k predicted at Period 5). Legal Fees over recovery due to increase in council house sales.

General Fund – Capital

- The position at the end of September shows an underspend to profiled budget of £551k, mainly due to slippage on spend compared to predicted expenditure profiles at this early stage of the year.
- The projected full year position identifies a projected net underspend of £31k (£35k reported at Period 5) This is Castle HLF the small underspend is being negotiated with HLF to be spent on additional signage and other value adding items which may mean full spend if successful. There is a delay in completing the HLF claim form due to capacity issues however this is scheduled for completion in December 2013 and remains inside the HLF timetable. There is a projected requirement to re-profile £543k into 2014/15 (£543k reported at Period 5) re;
 1. Castle Mercian Trail, £330k, as the Castle HLF winds down, the work on the MT gallery will begin in earnest with spend on feasibility expected this year. The project is funded £100k from TBC funds with the remaining £250k funding still to be secured. This external funding will not be spent unless the funding bid is successful.
 2. Gateways, £63k, there is likely to be a delay in the delivery of the scheme until 2014/15 due to the County timescales which will result in funding being reprofiled.
 3. Leisure Contingency, £150k, due to a variety of risks with both the golf course and other issues it is deemed prudent to retain this funding for the next 12 months.

Housing Revenue Account – Revenue

- The position at the end of September shows a favourable situation of £230k (£272k at Period 5).
- The projected full year position identifies a favourable variance against budget of £123k (£30k reported at Period 5).

Significant items currently identified relating to overspends/under achievement of income are,

- Supporting People Grant - £12k (Nil predicted at Period 5). Funding for Supported Housing to end January 2014.

Significant items mitigating the financial impact of the above and contributing to the predicted outturn position,

- General Operations - £16k (£12k overspend reported at Period 5). Savings on Occupational Therapist post, £10k and Consultant fees, £10k.
- Allocations - £17 (Nil predicted at Period 5). Savings on Supplies & Services, £6k and Decoration Allowance, £8k.

- Income Management - £40k (Nil predicted at Period 5). Budget earmarked for impact of Welfare Reform but gradual rollout means full budget won't be required in the current year.
- Tenant Participation - £20k (Nil predicted at Period 5). Potential under spend on Tenant Consultation.
- Housing Advice - £20k (Nil predicted at Period 5). No spend expected on Sanctuary Scheme this year.
- Interest on Balances - £33k (£34k reported at Period 5). Changes to interest calculation due to HRA reform and higher HRA balances from unspent capital funds.

Housing Revenue Account – Capital

- The position at the end of September shows an under spend to profiled budget of £1.538m, mainly due to slippage on spend compared to predicted expenditure profiles at this early stage of the year.
- The projected full year position identifies all the budget will be spent or re-profiled. There is a projected requirement to re-profile £950k into 2014/15 (£950k reported at Period 5) re;
 1. Tinkers Green Project, £350k, scheme still in early stages - progress reports to be submitted to Cabinet.
 2. Kerria Estate Project, £600k, scheme still in early stages - progress reports to be submitted to Cabinet.

REF	ACTIVITY	OPTIONS	AGREED ACTION	ACTION BY / WHEN	PROGRESS
1	FINANCIAL ISSUES				
1.1	Budget Monitoring & Control		Managers have been commissioned by CMT to review budgets to identify potential savings to mitigate projected overspends and assist in the achievement of a balanced MTFS.	Directors & Budget Holders	Ongoing
1.2	<u>Forward Look:</u> – Medium Term Financial Strategy (MTFS)		Investigation into significant variances, to identify reasons for the changes and implement 'lessons learned' to reduce the risk of future occurrences.	Findings incorporated within CMT's provisional consideration for the impact on 2014/15 (onwards) financial planning.	CMT will be given report on outturn situation for consideration and implications for the MTFS

APPENDIX B

	YTD Outturn	Projected Outturn	
	Period 06	Period 06	
GENERAL FUND	Over/(Under) Spends £000's	Over/(Under) Spends £000's	Comments
CHIEF EXECUTIVE'S OFFICE			
<i>Head of Organisational Development</i>			
Training and Development			
Various Training budgets	(14)	0	Underspends against profiled budgets to date
Other minor non-significant variances	11	0	
CHIEF EXECUTIVE'S OFFICE	(3)	0	
EXECUTIVE DIRECTOR CORPORATE SERVICES			
<i>Solicitor and Monitoring Officer</i>			
Member Services			
Members Attendance Allowance	(20)	(14)	Underspent due to some members not claiming full entitlement, and additional Cabinet post no longer filled, plus changes introduced this year following review - 10% allowance retained until end municipal year
Electoral Process			
Rents	(14)	0	No planned local elections this year
Postage	(12)	0	No planned local elections this year
Election Staff	(46)	0	No planned local elections this year
Conveyancing and Right to Buy			
Legal Fees - Sale of Council Houses	(20)	(13)	Based on 21 council houses sold as at end Sept - budget based on 11 sales for the year
<i>Head of Benefits</i>			
Benefits			
Net of expenditure and subsidy due	(1)	(41)	Based on DWP estimate claim as at end Sept
Benefits Administration			
Salaries	16	24	Overspend due to shortfall in budgetary funding ('vacancy allowance')
Government Grants	(11)	0	New Burdens Grant re Welfare Reform not budgeted - if not spent during year will be required to retain in reserve at year end
<i>Director of Technology & Corporate Programmes</i>			
ICT and Transformation			
Salaries	13	17	Overspend due to shortfall in salaries budgetary funding - offset by 'vacancy allowance.'
Communications	10	0	Expenditure in advance of profiled year to date budget
Other Hardware Maintenance	10	0	Expenditure in advance of profiled year to date budget
Software Maintenance	(27)	0	Budget profiling issue
Application Software	15	0	Expenditure in advance of profiled year to date budget
External Service Provision	(2)	49	Income target not expected to be achieved following termination of contract with Bromsgrove & Redditch for provision of help desk facility
<i>Director of Finance</i>			
Corporate Finance			
Specific Contingency	0	(50)	Budget not likely to be released
Vacancy Allowance	0	(50)	Budget offsetting overpends on service area salaries budgets
Audit Fee	5	12	Prepayment adjustment not required as agreed with Grant Thornton
Discretionary Reliefs	0	(17)	Budget not expected to be spent
Council Tax Freeze Grant	87	87	Grant not separately received in 2013-14 - included within base funding
Localised Council Tax Benefit Scheme Grant	(54)	0	New Burdens Grant not budgeted
New Homes Bonus Scheme Grant	(17)	(17)	Additional 'top slice' amount not budgeted
Efficiency Savings	(173)	(173)	Procurement savings and 'quick wins' offered up to assist MTFS

GENERAL FUND	Over/(Under) Spends £000's	Over/(Under) Spends £000's	Comments
Treasury Management			
Interest Payable to HRA	27	53	Higher HRA Balances than budgeted
Minimum Revenue Provision	14	27	Icelandic capitalisation higher than budgeted
Misc Interest & Dividends	(14)	(28)	Now including escrow interest £28k
Head of Revenues			
Council Tax			
Court Costs Income	(49)	(25)	Court Costs income received to date in excess of profiled budget
Other minor non-significant variances	(32)	(12)	
EXECUTIVE DIRECTOR CORPORATE SERVICES	(295)	(171)	
ASSETS AND ENVIRONMENTAL SERVICES			
Commercial Property Management			
Rental Income	(37)	(40)	Based on current level of occupation and estimated income for remainder of the year - the situation is closely monitored throughout the year. Back dated rent of £35k for one property received following rent review
Industrial Properties			
Provision for bad debts	(1)	(2)	Saving as at end of the period, however potential for full requirement by year end position will be closely monitored and updated throughout the year
Rental Income	(3)	0	Based on current level of occupation and estimated income for remainder of the year - the situation is closely monitored throughout the year.
Marmion House			
Electricity	7	15	Budget reduced by £30k as part of CCB exercise resulting in a current overspend year to date and overspend predicted at year end
Franking Machine	17	35	Budget reduced by £25k as part of "Quick Wins" exercise resulting in a current overspend year to date. Position being investigated
Outside Car Parks			
Refundable Deposits - Henry Boot	(22)	(25)	Reduction in the estimated amount payable to Henry Boot for Spinning School Lane car park. The situation will be monitored closely throughout the year.
Civil Parking Enforcement			
Miscellaneous Income	(9)	(27)	Amount to be paid by Staffs County in respect of the anticipated deficit in year in line with CPE agreement.
Cemeteries			
Contribution to Reserves	30	26	Any underspend at year end is contributed to the Cemeteries retained fund
Various Minor Underspends	(13)	(6)	Various Minor Underspends
Fees & Charges	(17)	(20)	Based on current trends and estimated income for remainder of the year - the situation is closely monitored throughout the year.
Public Spaces			
Salaries	10	50	There have been several vacant posts but recruitment is now complete.
TBC Highways Maintenance			
Contribution to Reserves	79	79	Still waiting for spend figures from SCC however, any underspend at year end is contributed to the Balancing Ponds retained fund
Various Minor Underspends	(79)	(79)	Various Minor Underspends
Environmental Health			
Salaries/Overtime	(22)	(9)	There have been several vacant posts during the year but staff have now been recruited.
Other minor non-significant variances	(41)	(23)	
ASSETS AND ENVIRONMENTAL SERVICES	(101)	(26)	

GENERAL FUND	Over/(Under) Spends £000's	Over/(Under) Spends £000's	Comments
HOUSING & HEALTH			
General Fund Housing			
Salaries	(6)	(9)	Savings from flexible retirement to offset actuarial strain costs paid in 2012/13
Homelessness			
Bed & Breakfast Cost	(16)	(15)	Prevention schemes have reduced use of Bed & Breakfast accommodation but there has been higher demand this year and a lack of suitable properties
Homes for Homeless	(5)	(10)	Scheme under review
Bed & Breakfast Income	17	15	Reduced income offset by reduced expenditure
Homelessness Strategy			
Homelessness Prevention	(58)	(16)	Projects to utilise the grant funding are currently being reviewed. Projected underspend to reflect that salary budgets should be met from grant.
Health Agenda			
Health Promotions Joint Funding	(15)	0	Post being recruited to following restructure of service
Other minor non-significant variances	(17)	0	
HOUSING & HEALTH	(100)	(35)	
COMMUNITIES, PLANNING & PARTNERSHIPS			
Development Control			
Fees & Charges Planning Apps	(68)	(50)	Income is up against profile and there are indications that the trend will continue. Discussions with developers indicate that this surplus could be greater but may slip into the next financial year
Partnership Support & Development			
Stoke & Staffs Partnership	(5)	(10)	Partnership no longer exists
Tamworth Golf Centre			
Contract	(6)	(6)	CVA dividend received from liquidator in respect of Jack Barker Golf.
Golf Course (In House)			
Contract Cleaning	0	(8)	Being delivered by alternative methods
Green Fees - 18 Hole	47	70	
Green Fees - 9 Hole	(9)	(10)	Income for the golf course across all codes is currently down against profile by £8k. Pay & Play income is a concern and is being monitored closely. Current indications suggest that income will be under target by £28k but savings have been identified to, in part offset this, with a bottom line overspend of £16k being forecast. This forecast will need to be re-assessed during the Winter period.
7 day season	(24)	(26)	
Catering Sales	0	(8)	
Assembly Rooms Bar			
Bar Sales	9	18	Income from bar sales is forecast to be under recovered. Sales from catering and ice cream are above expected levels and this along with savings elsewhere the bottom line overspend on the bar is forecast to be £10k
Assembly Rooms 3rd Party Tickets			
Performers Fees	30	0	
Split Profit Event Ticket	(25)	0	Costs for performers are going up as acts are now insisting on guarantee payments, and although income levels are up against profile, the forecasts indicate that income levels will not keep up with costs. The cost centre should see income under recovered by around £18k
Ticket Sales/Admission Fees	(14)	0	
Split Profit Event Income	5	18	
Pleasure Grounds			
Salaries	8	14	Officers are delivering cardiac courses/referrals. Costs offset by income from PCT
Gymnasium	(10)	(14)	Income from PCT to deliver cardiac referrals
Castle & Museum			
Admission Fees	(37)	(20)	Income is up against profile as there has been increased numbers of visitors.
Staffordshire Hoard			
Salaries	0	8	No budget to cover additional staff costs for Hoard Exhibition
Other minor non-significant variances	(77)	(19)	
COMMUNITIES, PLANNING & PARTNERSHIPS	(176)	(43)	
GENERAL FUND	(675)	(275)	

HOUSING REVENUE ACCOUNT	Over/(Under) Spends £000's	Over/(Under) Spends £000's	Comments
HOUSING & HEALTH			
General - Operations			
Salaries	10	18	Regraded post
Prov of Occup Health Services	0	(10)	Occupational Therapist post has been vacant since May and SCC are yet to recruit a replacement
Consultants Fees	(10)	(10)	Work in progress on HRA Business Plan and review of Allocations Policy. Proposals being considered around the Asset Management Strategy
Income Management			
Other Supplies & Services	(35)	(35)	Budget earmarked for impact of Welfare Reform but gradual rollout means full budget won't be required in the current year
Caretakers			
Electricity	(16)	0	Multiple sites
Tenant Participation			
Support - Tenant Consultation	(12)	(20)	Potential underspend but may need to do further consultation around the regeneration project
Housing Advice			
Sanctuary Scheme	(10)	(20)	Scheme being reviewed, no spend expected for this year
HRA Summary			
Contribution to the Repairs Account	(68)	0	Multiple Contracts, of which the Responsive Repairs contract is £13K overspent, the Gas contract is £35K overspent and the Planned Maintenance contract and Misc budgets are £24K and £84K underspent respectively.
Provision for Bad Debts	(32)	0	Provision based on current level of arrears which are expected to rise due to the impact of the welfare reforms.
Supporting People Grant	0	12	SP funding for Supported Housing to end January 2014
Rents	(15)	0	Rent income has exceeded budget due to void levels being lower than budgeted. However, due to long term voids from the regeneration scheme and an increase in right to buy sales, this is unlikely to continue to year end
Garage Rents	(6)	0	Occupation rate currently higher than budgeted. Work is underway to refurbish some garage sites and demolish sites with no demand. There are a number of other sites being developed for social housing.
Interest on Balances (Item 8 CR)	(16)	(33)	Changes to interest calculation due to HRA reform and unspent capital funds
Other minor non-significant variances	(20)	(25)	
HOUSING REVENUE ACCOUNT	(230)	(123)	

CAPITAL PROGRAMME 2013-14 SUMMARY

Period 6 - Ledger Info @ 23/10/13

Directorate	Budget b/f from 12/13 £	13/14 Predicted Spend £	13/14 Project Budget (Incl b/f from 12/13) £	Predicted Re-profile to 14/15 £	13/14 Resultant Variance £	YTD Actuals	YTD Accruals	YTD Actuals + Accruals £	YTD Budget £	YTD Variance £
CORPORATE SERVICES	229,120	379,120	379,120	0	0	14,430	0	14,430	149,560	(135,130)
COMMUNITY SERVICES	1,413,850	1,493,581	2,067,250	543,000	(30,669)	401,247	26,392	427,639	843,125	(415,486)
GENERAL FUND TOTALS	1,642,970	1,872,701	2,446,370	543,000	(30,669)	415,677	26,392	442,069	992,685	(550,616)
HOUSING REVENUE ACCOUNT	2,844,910	8,787,460	9,737,460	950,000	0	2,920,407	60,404	2,980,811	4,518,342	(1,537,531)
TOTAL APPROVED CAPITAL	4,487,880	10,660,161	12,183,830	1,493,000	(30,669)	3,336,083	86,796	3,422,880	5,511,027	(2,088,147)
Specific Project Contingencies	130,000	0	130,000	0	(130,000)	0	0	0	65,000	(65,000)
TOTAL (incl spec' contingencies)	4,617,880	10,660,161	12,313,830	1,493,000	(160,669)	3,336,083	86,796	3,422,880	5,576,027	(2,153,147)
GF General Contingency	0	0	50,000	0	(50,000)	0	0	0	25,000	(25,000)
HRA General Contingency	0	0	100,000	0	(100,000)	0	0	0	50,000	(50,000)
Invest To Save Contingency	160,000	0	160,000	0	(160,000)	0	0	0	80,000	(80,000)
ALL CAPITAL	4,777,880	10,660,161	12,623,830	1,493,000	(470,669)	3,336,083	86,796	3,422,880	5,731,027	(2,308,147)

Treasury Management Update – Period 6 - 2013/2014Investments held as at 30th September 2013:

Borrower	Deposit £m	Rate %	From	To	Notice
Lloyds TSB	1.00	2.70	03/10/2012	02/10/2013	-
Lloyds TSB	2.00	2.25	02/11/2012	01/11/2013	-
Lloyds TSB	1.00	1.90	12/11/2012	11/11/2013	-
Barclays Bank	1.00	0.45	15/08/2013	15/11/2013	
Barclays Bank	1.00	0.46	17/09/2013	17/12/2013	
Barclays Bank	2.00	0.45	02/07/2013	02/10/2013	
Bank of Scotland	2.00	1.10	13/02/2013	12/02/2014	
Nationwide	1.00	0.44	07/08/2013	07/11/2013	
Nationwide	2.00	0.44	08/07/2013	08/10/2013	
Nationwide	1.00	0.44	15/07/2013	15/10/2013	
The Royal Bank of Scotland	2.00	0.80			95 days
Nat West	2.00	0.80	-	-	95 days
Nat West	2.00	0.45	-	-	30 days
Deutsche Bank – MMF		0.33*	-	-	On call
MMF – Ignis	4.00	0.39*	-	-	On call
MMF – PSDF	2.12	0.32*			On call
Total	26.12	0.83 (avg)			

* Interest rate fluctuates daily dependant on the funds investment portfolio, rate quoted is approximate 7 day average.

External Borrowing as at 30th September 2013:

<u>Borrowing from PWLB</u>				
<u>Loan Number</u>	<u>Rate</u>	<u>Principal</u>	<u>Start</u>	<u>Maturity</u>
468372	11.625%	1,000,000	29/03/1990	18/08/2015
468478	11.750%	2,000,000	23/04/1990	18/02/2017
475875	8.875%	1,200,000	29/04/1995	25/04/2055
478326	8.000%	1,000,000	17/10/1996	17/10/2056
479541	7.375%	1,000,000	28/05/1997	28/05/2057
479950	6.750%	2,000,000	02/10/1997	03/09/2057
481087	5.625%	3,000,000	22/06/1998	22/06/2058
481641	4.500%	1,400,000	09/10/1998	09/10/2058
483694	4.875%	92,194	21/12/1999	18/10/2059
484204	5.125%	2,000,000	20/04/2000	18/10/2015
488835	5.000%	2,000,000	01/07/2004	01/07/2034
490815	4.250%	1,000,000	24/11/2005	24/05/2031
494265	4.430%	2,000,000	21/01/2008	01/01/2037
494742	4.390%	700,000	15/08/2008	15/08/2058
500759	3.520%	5,000,000	28/03/2012	28/03/2053
500758	3.510%	5,000,000	28/03/2012	28/03/2054
500757	3.510%	5,000,000	28/03/2012	28/03/2055

500761	3.510%	5,000,000	28/03/2012	28/03/2056
500755	3.500%	5,000,000	28/03/2012	28/03/2057
500756	3.500%	3,000,000	28/03/2012	28/03/2058
500753	3.500%	1,000,000	28/03/2012	28/03/2059
500760	3.490%	5,000,000	28/03/2012	28/03/2060
500762	3.490%	5,000,000	28/03/2012	28/03/2061
500754	3.480%	5,668,000	28/03/2012	28/03/2062
Total		65,060,194		

ICELANDIC BANKING SITUATION (30/09/2013)

	Deposit with;	Ref Number	Date Invested	Amount	%
1	GLITNIR	1696	10/10/2007	1,000,000	
	GLITNIR	1715	31/08/2007	1,000,000	
	GLITNIR	1754	14/12/2007	1,000,000	
	Total Principal			3,000,000	
	Estimated of Contractual or Interest due to point of administration (subject to currency exchange rate fluctuations)			140,911	
	Total of Claim			3,140,911	
	Repayments Received to date			(2,554,432)*	81.33
	Outstanding at 30/09/2013			586,479**	

*Partial repayment received on the 15th March 2012 in GBP/EUR/USD/NOK. The balance is currently being held in Icelandic Krone (ISK). Release of these funds is dependent on a change in Icelandic Law which currently does not allow the distribution of ISK ou

- Best case recovery 100%

2	Heritable Bank	1802	12/09/2008	500,000	
	Heritable Bank	1803	15/09/2008	1,000,000	
	Total Principal			1,500,000	
	Interest due at point of administration 07/10/2008			5,127	
	Total of Claim			1,505,127	
	Repayments Received to date			(1,415,080)	94.02
	Outstanding at 30/09/2013			90,047	

- Potential final recovery received of 94.02% (declared 23/08/13, though Administrators are retaining a contingency for disputed claims that could be distributed at a later date).

3	Singer & Friedlander	1716	31/08/2007	1,000,000	
	Singer & Friedlander	1740	31/10/2007	1,000,000	
	Singer & Friedlander	1746	14/01/2008	1,000,000	
	Total Principal			3,000,000	
	Interest due at point of administration 08/10/2008			175,256	
	Total of Claim			3,175,256	
	Repayments Received to date			(2,603,710)	82.00
	Outstanding at 30/09/2013			571,546	

- Current indications project an 85.25% recovery of our investments

Summary					
	Total Principal			7,500,000	
	Interest			321,294	
	Total of Claim			7,821,294	
	Repayments Received to date			(6,573,222)	84.04
	Outstanding at 30/09/2013			1,248,072	

1 Registered Bank in Iceland - In Administration under Icelandic Law

2 Registered Bank in UK - In Administration in UK by Ernst & Young Under English Law

3 Registered Bank in UK - In Administration in UK by Ernst & Young Under English Law